**Mini Me Town Party Hire Terms & Conditions**

We’, ‘our’, ‘us’ or ‘TLPV’ refers to Jennie Harrington and Mini Me Town.
‘You’, ‘your’ refers to the adult who has given their details to Mini Me Town and is accepting of all responsibility throughout the event.
‘Event’ and ‘Service” refers to the private play session and agreed duration.
‘Premises’ refers to the place where we will provide the Service.
‘Equipment’ means all equipment, materials, clothing, toys and other property owned by us and used in the provision of the Services.

**1. Rules of entry**

1a) All Equipment remain the property of Jennie Harrington and Mini Me Town at all times.
1b) Mini Me Town does not accept responsibility for the supervision of children within the premises, therefore adults should supervise and support their child(ren) at all times.
1c) Mini Me Town cannot be held responsible for any accident that results in injury or death while on site at an event.
1d) Adults should ensure their child(ren) remains in the main play space (unless accompanying an adult to the toilet).
1e) You must watch and be responsible for all children present during the event at all times and ensure that they are using all Equipment in a safe and appropriate manner.
1f) The price paid is for 20 children, with additional children charged at £2.00, to a maximum of 30 children (inclusive of babies).
1g) Should you offer food and drink during the event, we ask that it is served and **eaten away** **from the toys**.
1h) You must ensure that all persons (including children) present during the event are in good health and not showing any signs of illness.

**2. The Premises**

2a) You are responsible for hiring the Premises, and
2b) meet all costs associated with hiring the Premises;
2c) ensure that the Premises are suitable for the provision of the Services;
2d) ensure that the Premises are properly hired for the date and time agreed between us (which includes 1 hour to set up and 1 hour to pack away);
2e) prepare the Premises for the supply of the Services, including free/pre-paid space to park outside;
2f) adhere to all laws and any rules, restrictions, notices or instructions applicable to or given at the Premises;
2g) notify us at least 1 week in advance of the date for the provision of the Services of any rules, restrictions or other relevant information applicable to the Premises that could impact upon our ability to provide the Services.

**3. Payment**

3a) A £50 non-refundable deposit is required to hold the date. This should be paid at the point of booking. Upon receipt, your booking will be confirmed.
3b) The remaining balance should be paid at least 2 weeks in advance of the event date.
3c) Where payment is not made 2 weeks in advance, the date will no longer be held by us, the event shall be cancelled but we shall retain the £50 deposit.
3d) Payment can be made via bank transfer (see details on the left).

3e) By making payment, you are agreeing to these terms and conditions. If you have any questions, please discuss them with us as soon as possible.

**4. Our right to refuse to provide the Service**
We will be entitled to refuse to provide the Services if:

4a) we, in our reasonable opinion, believe that you and/or any other person (including children) present during the performance of the Services is showing any signs of illness;
4b) we, in our reasonable opinion, believe that you and/or any other person present during the performance of the Services is under the influence of drugs or alcohol;
4c) the number of children present during the performance of the Services exceeds the maximum set out in clause 1f above; or

4d) you have not paid for the Services in full in accordance with clause 3 above.

**5. Cancellation**

5a) If you need to postpone your event, we will try to agree on an alternative date.
5b) Should you need to cancel the event, we will retain the £50 deposit.
5c) If you cancel 15 days of more before the event date, we will return any additional money already paid, less the deposit.
5d) If you cancel between 10 and 14 days (inclusive) of the event date, we will retain the £50 deposit and 50% of the remaining funds paid.
5e) If you cancel between 6 and 9 days (inclusive) of the event date, we will retain the £50 deposit and 75% of the remaining funds paid.
5f) If you cancel with less than 5 days notice of the event date, we will retain all funds paid.
5g) If we need to cancel the event for any reason, we will either return all money paid in full or seek to agree on an alternative date.

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